

APPENDIX G
UFOLIO ELECTRONIC SYSTEM FOR DISCLOSURE AND
REVIEW OF OUTSIDE ACTIVITIES AND INTERESTS

General Remarks

[Note: The “General Remarks” section of APPENDIX G contains information that is specific to faculty in the UFF-UF bargaining unit. It appears in this appendix as an informational preamble but will not appear in the UFOLIO system.]

University of Florida faculty are required to disclose certain Outside Activities and Financial Interests. When properly approved and managed, the University of Florida and UFF-UF agree that Outside Activities may support faculty professional growth and reputation, create and disseminate new knowledge and ideas and further the University’s mission of excellence in education, research and service. A faculty member’s primary professional obligations are to maintain the highest ethical and professional standards and, as an agent of the University, act in its best interests. Faculty members may engage in approved Outside Activities, including employment, and hold Financial Interests as long as the activities and interests are in accordance with the law and do not conflict with their University duties and responsibilities.

UFOLIO is the University’s electronic system for disclosure and review of Outside Activities and Financial Interests. The faculty member shall provide responses to the UFOLIO questions listed below. ARTICLE 26 of the Collective Bargaining Agreement governs such reporting for members of the UFF-UF bargaining unit. When consistent with the provisions of ARTICLE 26, relevant University officials may ask a faculty member follow up questions, beyond the UFOLIO questions, related to the disclosed Outside Activity to gather information helpful to the review and approval process. Faculty are under no obligation to provide additional information; however, the University may, under the provisions of Article 26.4(b), disapprove an activity if it has insufficient information to conduct its review. The University shall not make substantive changes to these questions in APPENDIX G or the information necessary for disclosure without bargaining with UFF.

Faculty are advised to review the definitions, terms and conditions of the reporting requirements defined in ARTICLE 26. By reporting such activities, a faculty member does not waive his or her constitutional rights and retains the rights and ownership to intellectual property consistent with ARTICLE 22.

Basic Information

Welcome to UFOLIO!

UFOLIO will guide you through disclosing your outside interests and activities.

You should gather any documents, such as consulting agreements, appointment letters, and contracts, which pertain to your Outside Activities and interests. You may need to reference or submit a copy of these documents on the following pages to determine if you should disclose your interests and to answer questions.

You may also want to reference the UFOLIO resources on our website, including quickstart guides, examples of inside/Outside Activities, and other materials are available here.

Please submit separate disclosures for each of your applicable Outside Activities and Financial Interests.

Please DO NOT disclose activities that your department leadership considers to be part of your UF role ("Inside Activities"). See example list for additional clarification: Examples of Inside and Outside Activities.

For faculty in the bargaining unit, please refer to ARTICLE 26, OUTSIDE ACTIVITY AND CONFLICT OF INTEREST, APPENDIX G, and ARTICLE 22, INTELLECTUAL PROPERTY, especially 22.4(a) with regard to Faculty exclusive ownership rights) of the Collective Bargaining Agreement to understand your reporting obligations and the definitions and examples of Inside Activity and other material terms utilized in UFOLIO.

For all other employees, please refer to the University's Conflict of Interest policy to understand your reporting obligations and definitions utilized in UFOLIO.

If you have nothing to disclose, please select that option on the next screen.

Please select the type of Outside Activity or interest you have to disclose. If you have multiple disclosures to enter, you will disclose one at a time (e.g., consulting for one outside entity and a leadership role with a different outside entity). If none of these activities or interests apply to you, select that option at the bottom of the list.

(1) **Management or Material Interest:** An employee must report a management position (e.g., officer, director, partner, proprietor) held or material interest (more than a 5% ownership interest) owned by themselves, anyone in the Reporting Household, and any Relative (as defined in Florida Statute 112.312) whose position or interest is known to the employee, in an Entity that enters into any agreements or contracts with University (e.g., service agreements, leases, sales agreements).

(2) **Publicly-Traded Entity Payments/Ownership:** An employee must report receipt of payments from or an ownership interest of \$5,000 or more (including shares, partnership stake, or derivative interests such as stock options) in a publicly-traded Entity by the employee or anyone in the Reporting Household where the payments or ownership interest reasonably appear to be related to the employee's Inside Activities or Institutional Expertise. This does not include an ownership interest managed by a third party, such as a mutual or retirement fund.

(3) **Privately-Held Entity Ownership:** An employee must report any ownership in a privately held Entity by the employee or a member of the Reporting Household, where the ownership interest reasonably appears to be related to the employee's Inside Activities or Institutional Expertise.

(4) **Public Office/Candidate:** An employee must report if the employee is a candidate for public office or holds public office.

(5) **Outside Teaching Appointments:** An employee must report if the employee has or is seeking approval to hold an additional (to their UF appointment) teaching appointment with an outside Entity, in the area of their Institutional Expertise that represents a Private Interest.

(6) **Outside Research:** An employee must report if the employee oversees or conducts or is seeking approval to conduct any research in the general area of their Institutional Expertise at, or receive any research resources or funding from or through, any Entity other than the University. Research by Investigators conducted at Entities as part of a University sponsored project or research funding received by the University is subsumed under Inside Activity and hence does not need to be disclosed in UFOLIO.

(7) **Classroom Works:** An employee must report if the employee requires or seeks approval to require students to purchase works to be used in the employee's classroom when such works were created, authored or co-authored (e.g., textbook(s), computer software, electronic or digital media) by the employee or employee's spouse and for which the employee or their spouse will receive, or anticipate receiving payment, loan, subscription, advance, deposit of money or service or anything of monetary value.

(8) **Royalties/Copyright/Licensing Income (according to ARTICLE 22 for faculty in the bargaining unit):** An employee must report if the employee receives royalties, licensing fees, and/or copyright income in the area of their Institutional Expertise of \$5,000 or more, annually from an Entity other than the University.

(9) **Expert Witness/Legal Consulting:** An employee must report if the employee serves or seeks approval to serve as an expert witness and/or engage in consulting in the area of their Institutional Expertise or Inside Activities in a legal matter like a lawsuit or a potential lawsuit.

(10) **Professional Services Related to Institutional Expertise:** An employee must report if an employee provides or seeks approval to provide professional services to an outside Entity in the area of the employee's Inside Activities or Institutional Expertise that represent a Private Interest.

(11) **Leadership Roles:** An employee must report if the employee has a senior management, administrative, or leadership role, that represents a Private Interest, with an

outside Entity related to the employee's Inside Activities or Institutional Expertise where the employee makes executive business and/or financial decisions on behalf of the outside Entity.

(12) **Innovation Inducement Cash Value Prize:** An employee must report if they choose to participate, as an Outside Activity, in a competition, with a prize amount greater than \$5000, in the area of their Institutional Expertise.

(13) **Nothing to Disclose:** By selecting this option, the employee is certifying that none of the statements listed above applies to the employee.

(14)

[Faculty will see this screen first if they indicate an activity in any of the first twelve categories.]

Entity Information

1. External entity:
 - a. If you are unable to find the entity, please enter as text below:
 - i. Is the entity publicly traded?
 - ii. Country:
 - iii. Entity-related documents:
2. Entity EIN tax number (optional):
3. Entity website URL (optional):

[Faculty will see this screen after the Entity screen if they indicate an activity in any of the first three categories.]

Management, Material Interests and Ownership Interests

1. Please fully describe the details of this relationship, interest, or activity including your role(s) with the entity, a complete description of what you will be doing in simple terms, and how it relates to your institutional expertise. Please note, providing sufficient detail up front will help expedite the review process for you.
2. Location of Entity
 - a. City:
 - b. County:
 - c. State:
 - d. Country:
3. Own equity, stock, or stock options in this entity?
 - a. Does the ownership interest exceed 5% of the total value of the entity?
4. Is the expected annual compensation \$5,000 or more?
 - a. If yes, what is the amount of expected annual compensation? (You may provide additional clarification using #14 below).

5. Will UF equipment, facilities, services, resources be used (on a more than incidental basis), or will staff and/or students be involved in this activity or Financial Interest?
 - a. Please describe the use of UF resources and/or involvement of UF staff and/or students:
6. In your performance of UF responsibilities, do you use products or services from this entity?
 - a. Explain:
7. Are you participating in UF research that would affect the disclosed entity (e.g. the entity: sponsors the research, makes a drug or device being evaluated in the study, options or licenses related technology or is otherwise related to the study)?
8. Does your contract or agreement with the outside entity include language regarding intellectual property, works, patents, inventions or copyrights?
9. Does the entity sponsor your research at UF?
10. Does the entity license your technology from UF?
11. To the best of your knowledge, does this entity do any business whatsoever with UF? (e.g. purchasing agreements, research sponsorship, agreements for service, clinical trials, etc.)
 - a. Do you provide input, make recommendations, influence decisions, or have any involvement whatsoever in any business between the entity and UF? Please explain in detail.
12. Please upload an agreement with the entity to authenticate your responses to the questions in this section. If you do not have a formal agreement, please upload any email, correspondence, or document that serves the same purpose.
13. Does this relationship require any of your time (e.g., providing services, attending meetings, etc.)?
14. Additional relevant information, if any, that would help clarify this disclosure:
15. Attach any additional supporting documentation, if applicable (descriptive emails, letters, etc.):

[Faculty will see this screen after the Entity screen if they indicate an activity in the fourth category.]

Public Office

1. Please fully describe the details of this relationship, interest, or activity including your role(s) with the entity, a complete description of what you will be doing in simple terms, and how it relates to your institutional expertise. Please note, providing sufficient detail up front will help expedite the review process for you.
2. Location
 - a. City:
 - b. County:
 - c. State:

- d. Country:
3. Will UF equipment, facilities, services, resources be used (on a more than incidental basis), or will staff and/or students be involved in this activity or Financial Interest?
 - a. Please describe the use of UF resources and/or involvement of UF staff and/or students:
4. Additional relevant information, if any, that would help clarify this disclosure:
5. Attach any supporting documentation, if applicable (descriptive emails, letters, etc.):

[Faculty will see this screen after the Entity screen if they indicate an activity in the fifth category.]

Outside Teaching Appointments

1. Please fully describe the details of this relationship, interest, or activity including your role(s) with the entity, a complete description of what you will be doing in simple terms, and how it relates to your institutional expertise. Please note, providing sufficient detail up front will help expedite the review process for you.
2. Location where you will be teaching
 - a. City:
 - b. County:
 - c. State:
 - d. Country:
3. Is the estimated annual compensation \$5,000 or more?
 - a. If yes, what is the amount of estimated annual compensation?
4. Are you participating in UF research that would affect the disclosed entity (e.g. the entity: sponsors the research, makes a drug or device being evaluated in the study, options or licenses related technology or is otherwise related to the study)?
5. Does your contract or agreement with the outside entity include language regarding intellectual property, patents, inventions works or copyrights ?
6. Will UF equipment, facilities, services, resources be used (on a more than incidental basis), or will staff and/or students be involved in this activity or Financial Interest?
 - a. Please describe the use of UF resources and/or involvement of UF staff and/or students:
7. Please upload an agreement with the entity to authenticate your responses to the questions in this section. If you do not have a formal agreement, please upload any email, correspondence, or document that serves the same purpose.
8. Additional relevant information, if any, that would help clarify this disclosure:
9. Attach any additional supporting documentation, if applicable (descriptive emails, letters, etc.):

[Faculty will see this screen after the Entity screen if they indicate an activity in the sixth category.]

Outside Research

1. Please fully describe the details of this relationship, interest, or activity including your role(s) with the entity, a complete description of what you will be doing in simple terms, and how it relates to your institutional expertise. Please note, providing sufficient detail up front will help expedite the review process for you.
2. Location where you will be conducting the research
 - a. City:
 - b. County:
 - c. State:
 - d. Country:
3. Is the estimated annual compensation \$5,000 or more?
 - a. If yes, what is the amount of estimated annual compensation?
4. Are you participating in UF research that would affect the disclosed entity (e.g. the entity: sponsors the research, makes a drug or device being evaluated in the study, options or licenses related technology or is otherwise related to the study)?
5. Does your contract or agreement with the outside entity include language regarding intellectual property, patents, inventions, works or copyrights ?
6. Will UF equipment, facilities, services, resources be used (on a more than incidental basis), or will staff and/or students be involved in this activity or Financial Interest?
 - a. Please describe the use of UF resources and/or involvement of UF staff and/or students:
7. Does the entity sponsor your research at UF?
8. Does the entity license your technology from UF?
9. To the best of your knowledge, does this entity do any business whatsoever with UF? (e.g. purchasing agreements, research sponsorship, agreements for service, clinical trials, etc.)
 - a. Do you provide input, make recommendations, influence decisions, or have any involvement whatsoever in any business between the entity and UF? Please explain in detail.
10. Please upload an agreement with the entity to authenticate your responses to the questions in this section. If you do not have a formal agreement, please upload any email, correspondence, or document that serves the same purpose.
11. Additional relevant information, if any, that would help clarify this disclosure:
12. Attach any additional supporting documentation, if applicable (descriptive emails, letters, etc.):

[Faculty will see this screen after the Entity screen if they indicate an activity in the seventh category.]

Classroom Works

1. Please fully describe the details of this relationship, interest, or activity including your role(s) with the entity, a complete description of what you will be doing in simple terms, and how it relates to your institutional expertise. Please note, providing sufficient detail up front will help expedite the review process for you.
2. Is the estimated annual compensation \$5,000 or more?
 - a. If yes, what is the amount of estimated annual compensation?
3. For books or other educational resources used in your classroom that you or your spouse created or co-authored and receive payments for (e.g., royalties), the work must generally meet the following parameters:
 - a. The work is selected for academic reasons independent of any financial gain for you or your family members;
 - b. The work includes original work by you, and is not solely a collection of the works of others;
 - c. The work is offered at fair market prices;
 - d. The work has been adopted for use at other higher education institutions;
 - e. The work has been through a peer review process; and
 - f. The work is protected by copyright and published/produced by an incorporated or registered publisher/entity that does not require users to waive intellectual property rights.
 - g. Such required materials or resources also must not include sale, separate from the textbook or workbook, of exams, quizzes, required assignments, extra-credit assignments, and other general course information and evaluative materials that are customarily available in the textbook or workbook or are customarily made available to students free of charge.
 - i. Does the book/resource meet these criteria?
 - ii. If you answer no to the question above, please explain how the use of the resource best serves the academic interest of the class under the circumstances:
4. Please upload an agreement with the entity to authenticate your responses to the questions in this section. If you do not have a formal agreement, please upload any email, correspondence, or document that serves the same purpose.
5. Additional relevant information, if any, that would help clarify this disclosure:
6. Attach any additional supporting documentation, if applicable (descriptive emails, letters, etc.):

[Faculty will see this screen after the Entity screen if they indicate an activity in the eighth category.]

Royalties/Licensing/Copyright Income

1. Please fully describe the details of this relationship, interest, or activity including your role(s) with the entity, a complete description of what you will be doing in simple terms, and how it relates to your institutional expertise. Please note, providing sufficient detail up front will help expedite the review process for you.
2. Is the estimated annual compensation \$5,000 or more?
 - a. If yes, what is the amount of estimated annual compensation?
3. In your performance of your UF responsibilities, do you use this intellectual property?
 - a. Explain:
4. Are you participating in UF research that would affect the disclosed entity (e.g. the entity: sponsors the research, makes a drug or device being evaluated in the study, options or licenses related technology or is otherwise related to the study)?
5. Does the entity sponsor your research at UF?
6. Does the entity license your technology from UF?
7. To the best of your knowledge, does this entity do any business whatsoever with UF? (e.g. purchasing agreements, research sponsorship, agreements for service, clinical trials, etc.)
 - a. Do you provide input, make recommendations, influence decisions, or have any involvement whatsoever in any business between the entity and UF? Please explain in detail.
8. Please upload an agreement with the entity to authenticate your responses to the questions in this section. If you do not have a formal agreement, please upload any email, correspondence, or document that serves the same purpose.
9. Additional relevant information, if any, that would help clarify this disclosure:
10. Attach any additional supporting documentation, if applicable (descriptive emails, letters, etc.):

[Faculty will see this screen after the Entity screen if they indicate an activity in the seventh category and further indicate that it relates to a plaintiff in a health-care related matter.]

Legal Consulting (Medical / Plaintiff)

1. Does this legal consulting/expert witness engagement relate to medical malpractice or any healthcare-related matter?
2. I affirm that I have confirmed with the attorney with whom I will be working that neither the medical care or treatment at issue was provided by the University of Florida (either in Gainesville or in Jacksonville), the University of South Florida, Florida State University, the University of Central Florida, Florida International University, Florida Atlantic University, or any of their major affiliates. Should I subsequently learn that care or treatment at issue was provided by one of those entities, I will be expected to withdraw from participation in the matter.

3. I affirm that the attorney with whom I will be working understands that my engagement in this activity is in my capacity as a private citizen and not as an employee of the University of Florida.
4. Enter Plaintiff(s) name:
 - a. Enter full name of Patient (if applicable):
5. Enter Plaintiff law firm/attorney name:
6. Enter Defendant(s) name:
7. Enter Defendant law firm/attorney name:
8. City/State where the alleged issue occurred or relates to:
 - a. Will you be performing an Independent Medical Exam (IME)?
 - i. Where will the exam be conducted?
9. Is the estimated annual compensation \$5,000 or more?
 - a. If yes, what is the amount of estimated annual compensation?
10. Are you participating in UF research that would affect the disclosed entity (e.g. the entity: sponsors the research, makes a drug or device being evaluated in the study, options or licenses related technology or is otherwise related to the study)?
11. Will UF equipment, facilities, services, resources be used (on a more than incidental basis), or will staff and/or students be involved in this activity or Financial Interest?
 - a. Please describe the use of UF resources and/or involvement of UF staff and/or students:
12. Please explain whether you think this activity/case could in any way place you in a position that is adverse to the interests of the University of Florida.
13. Please upload an agreement with the entity to authenticate your responses to the questions in this section. If you do not have a formal agreement, please upload any email, correspondence, or document that serves the same purpose.
14. Additional relevant information, if any, that would help clarify this disclosure:
15. Attach any additional supporting documentation, if applicable (descriptive emails, letters, etc.):

[Faculty will see this screen after the Entity screen if they indicate an activity in the ninth category and further indicate that it relates to a defendant in a health-care related matter.]

Legal Consulting (Medical / Defendant)

1. Does this legal consulting/expert witness engagement relate to medical malpractice or any healthcare-related matter?
2. I affirm that the attorney with whom I will be working understands that my engagement in this activity is in my capacity as a private citizen and not as an employee of the University of Florida.
3. Enter Plaintiff(s) name:
 - a. Enter full name of Patient (if applicable):

4. Enter Plaintiff law firm/attorney name:
5. Enter Defendant(s) name:
6. Enter Defendant law firm/attorney name:
7. City/State where the alleged issue occurred or relates to:
 - a. Will you be performing an Independent Medical Exam (IME)?
 - i. Where will the exam be conducted?
8. Is the estimated annual compensation \$5,000 or more?
 - a. If yes, what is the amount of estimated annual compensation?
9. Are you participating in UF research that would affect the disclosed entity (e.g. the entity: sponsors the research, makes a drug or device being evaluated in the study, options or licenses related technology or is otherwise related to the study)?
10. Will UF equipment, facilities, services, resources be used (on a more than incidental basis), or will staff and/or students be involved in this activity or Financial Interest?
 - a. Please describe the use of UF resources and/or involvement of UF staff and/or students:
11. Please explain whether you think this activity/case could in any way place you in a position that is adverse to the interests of the University of Florida.
12. Please upload an agreement with the entity to authenticate your responses to the questions in this section. If you do not have a formal agreement, please upload any email, correspondence, or document that serves the same purpose.
13. Additional relevant information, if any, that would help clarify this disclosure:
14. Attach any additional supporting documentation, if applicable (descriptive emails, letters, etc.):

[Faculty will see this screen after the Entity screen if they indicate an activity in the ninth category and further indicate that it does not relate to a health-care related matter.]

Legal Consulting (NON Medical / Government OR Defendant OR Plaintiff)

1. Does this legal consulting/expert witness engagement relate to a civil, criminal or administrative proceeding? Indicate any that apply.
2. Will you be hired by the Government, Plaintiff or Defendant? Indicate any that apply.
3. I affirm that the attorney with whom I will be working understands that my engagement in this activity is in my capacity as a private citizen and not as an employee of the University of Florida.
4. Enter Plaintiff(s) name:
5. Enter Plaintiff law firm/attorney name:
6. Enter Defendant(s) name:
7. Enter Defendant law firm/attorney name:
8. City/State where the alleged issue occurred or relates to:
9. Is the estimated annual compensation \$5,000 or more?

- a. If yes, what is the amount of estimated annual compensation?
10. Are you participating in UF research that would affect the disclosed entity (e.g. the entity: sponsors the research, makes a drug or device being evaluated in the study, options or licenses related technology or is otherwise related to the study)?
11. Will UF equipment, facilities, services, resources be used (on a more than incidental basis), or will staff and/or students be involved in this activity or Financial Interest?
 - a. Please describe the use of UF resources and/or involvement of UF staff and/or students:
12. Please explain whether you think this activity/case could in any way place you in a position that is adverse to the interests of the University of Florida.
13. Please upload an agreement with the entity to authenticate your responses to the questions in this section. If you do not have a formal agreement, please upload any email, correspondence, or document that serves the same purpose.
14. Additional relevant information, if any, that would help clarify this disclosure:
15. Attach any additional supporting documentation, if applicable (descriptive emails, letters, etc.):

[Faculty will see this screen after the Entity screen if they indicate an activity in the tenth category.]

Professional Services Related to UF Expertise

1. Please fully describe the details of this relationship, interest, or activity including your role(s) with the entity, a complete description of what you will be doing in simple terms, and how it relates to your institutional expertise. Please note, providing sufficient detail up front will help expedite the review process for you.
2. Location where you will perform these professional services
 - a. City:
 - b. County:
 - c. State:
 - d. Country:
3. Is the estimated annual compensation \$5,000 or more?
 - a. If yes, what is the amount of estimated annual compensation?
(You may provide additional clarification using #13 below).
4. Are you participating in UF research that would affect the disclosed entity (e.g. the entity: sponsors the research, makes a drug or device being evaluated in the study, options or licenses related technology or is otherwise related to the study)?
5. Will UF equipment, facilities, services, resources be used (on a more than incidental basis), or will staff and/or students be involved in this activity or Financial Interest?
 - a. Please describe the use of UF resources and/or involvement of UF staff and/or students:

6. Does your contract or agreement with the outside entity include language regarding intellectual property, patents, inventions, works or copyrights ?
7. In your performance of your UF responsibilities, do you use products or services from this entity?
 - a. Explain:
8. Does the entity sponsor your research at UF?
9. Does the entity license your technology from UF?
10. To the best of your knowledge, does this entity do any business whatsoever with UF? (e.g. purchasing agreements, research sponsorship, agreements for service, clinical trials, etc.)
 - a. Do you provide input, make recommendations, influence decisions, or have any involvement whatsoever in any business between the entity and UF?
 - i. Please explain in detail.
11. Please upload an agreement with the entity to authenticate your responses to the questions in this section. If you do not have a formal agreement, please upload any email, correspondence, or document that serves the same purpose.
12. Additional relevant information, if any, that would help clarify this disclosure:
13. Attach any additional supporting documentation, if applicable (descriptive emails, letters, etc.):

[Faculty will see this screen after the Entity screen if they indicate an activity in the twelfth category.]

Leadership Roles

1. Please fully describe the details of this relationship, interest, or activity including your role(s) with the entity, a complete description of what you will be doing in simple terms, and how it relates to your institutional expertise. Please note, providing sufficient detail up front will help expedite the review process for you.
2. Location where you will perform your leadership role
 - a. City:
 - b. Gainesville
 - c. County:
 - d. State:
 - e. Country:
3. Is the estimated annual compensation \$5,000 or more?
 - a. If yes, what is the amount of estimated annual compensation?
(You may provide additional clarification using #13 below).
4. Are you participating in UF research that would affect the disclosed entity (e.g. the entity: sponsors the research, makes a drug or device being evaluated in the study, options or licenses related technology or is otherwise related to the study)?

5. Will UF equipment, facilities, services, resources be used (on a more than incidental basis), or will staff and/or students be involved in this activity or Financial Interest?
 - a. Please describe the use of UF resources and/or involvement of UF staff and/or students:
6. In your performance of your UF responsibilities, do you use products or services from this entity?
 - a. Explain:
7. Does the entity sponsor your research at UF?
8. Does the entity license your technology from UF?
9. To the best of your knowledge, does this entity do any business whatsoever with UF? (e.g. purchasing agreements, research sponsorship, agreements for service, clinical trials, etc.)
 - a. Do you provide input, make recommendations, influence decisions, or have any involvement whatsoever in any business between the entity and UF? Please explain in detail.
10. Please upload an agreement with the entity to authenticate your responses to the questions in this section. If you do not have a formal agreement, please upload any email, correspondence, or document that serves the same purpose.
11. Additional relevant information, if any, that would help clarify this disclosure:
12. Attach any additional supporting documentation, if applicable (descriptive emails, letters, etc.):

[Faculty will see this screen after the Entity screen if they indicate an activity in the twelfth category.]

Innovation Inducement Cash Value Prize

1. If you choose to participate, as an Outside Activity, in an Innovation Inducement Cash Value Prize with prize amount greater than \$5000 in the area of your Institutional Expertise, please provide a website or announcement that provides the prize details including topic and terms of the prize participation, submission deadlines, and prize amount. For faculty in the bargaining unit, please refer to Article 26.12(a)(1) of the CBA related to this disclosure.

[Faculty will see this screen at the end of the UFOLIO process if they indicate an activity in any of the first twelve categories.]

Time Commitment

1. Approximately how long do you expect this activity or relationship to last in total?
 - a. 2 weeks or less
 - i. Estimated start date:
 - ii. Estimated end date:

- iii. Approximately how many hours in total do you expect to spend on this activity? (Numerical values only, please)
 - iv. Explain any additional information to clarify the dates or time commitment involved:
- b. 3 to 6 weeks
- i. Estimated start date:
 - ii. Estimated end date:
 - iii. Approximately how many hours per week do you expect to spend on this activity? (Numerical values only, please)
 - iv. Explain any additional information to clarify the dates or time commitment involved:
- c. More than 6 weeks
- i. Estimated start date:
 - ii. Estimated end date:
 - 1. I am not sure of the end date: (checkbox)
 - iii. Approximately how many hours per week do you expect to spend on this activity? (Numerical values only, please)
 - iv. Explain any additional information to clarify the dates or time commitment involved: